

GOVERNMENT OF PAPUA NEW GUINEA
Short Form Terms and Conditions Agreement



Agreement Term: Once off supply Multiple over terms (dates): _____

Description of Goods, Services or Works *what is purchased, specification – quantity – other terms*

Type of Contract (tick appropriate box)

- Service
- Goods
- Asset
- Works

Contractor Parties (include contract detail including address, email, phone, officer for both the supplier/contractor)

Price inclusive of all charges and GST

National Procurement Commission or COI Reference (if applicable):

Other Business Registration, if applicable

IRC Certificate of Compliance Number

Insurance (Detail insurance coverage, to be sighted, if applicable and attached to this order)

Warranties and any other special conditions to ensure quality and specifications are met

Milestone or hold points if applicable

IMPORTANT – INSTRUCTIONS FOR CONTRACTOR/SUPPLIER

- Contractors must hold and maintain appropriate licences for any work being undertaken.
- Fixed pricing. (The rates will remain fixed for the term of the Agreement)
- Variation in writing. (All changes to scope must be agreed in writing)
- All works/service to be carried in professional manner
- Contractor's may be required to cooperate with other parties
- Emergency response payment and general payment terms are detailed in the Finance Management Manual

On behalf of the State of Papua New Guinea

on ____ / ____ / ____ (print name) _____ (signature) _____

On behalf of the Supplier/Contractor

on ____ / ____ / ____ (print name) _____ (signature) _____